PHILIP MORRIS USA
INTER-OFFICE CORRESPONDENCE
120 PARK AVENUE, NEW YORK, NY 10017-5592

TO: Mike Mahan **DATE:** 1/7/98

FROM: David Locher

SUBJECT: B&H 3 Tier Display with sequencing lights

Background:

The requested delivery date for this item was 3/30/98. This unit is a rerun of a unit which had been produced in the early spring of 1997 by Display Technologies. Modifications to structure and the addition of sequencing lights were requested for the current run. This required revisions to the spec package.

The initial timeline to complete this program for delivery by 3/30/98 was based on the assumption revised specs had already been completed on 12/19/97. The Supplier had committed to completing specs by Friday 12/26/97 which they did and expressed to PM for receipt on Monday 12/29/97. The bid package was sent out to suppliers.

There were no samples available to ship to suppliers with the bid package. A prototype sample has been made available for suppliers to the NYO to review and appointments have been scheduled with them during the week of 1/5/98. The week of 1/12/98 is allowed for sourcing of components and electronic circuitry and assembly.

To ensure delivery by 3/30/97 this process will put us about 1 1/2 to 2 weeks behind schedule. A Purchase order needs to be issued by 1/9/97 to meet this date. We are looking at 10 weeks for production and assembly upon issuance of a PO. This will put us at 3/20/97. That allows for six business days for transportation and receipt at GMR.

Recommendation:

A Waiver of bid is required to meet the requested date with the timing allowed. The total cost with tooling on this job is about $17,000. The recommended supplier is the designing supplier and previous producer of this item. They have a track record of being very competitive on this type of fixture and where selected as the designing supplier as a result. With their submission of cost they are aware that the program is being competitively bid and the results will be compared.

2070951274

Source: https://www.industrydocuments.ucsf.edu/docs/ryhn0004